

South Fort Collins Sanitation District
2560 E County Road 32
Fort Collins, CO 80528
Phone: 970-226-2484



Automatic Cash Transfer ACH Application Form - UTILITY BILLS

***This is an optional, free program of recurring payments through your bank account.**

Your utility bill will reflect "Auto-Pay" upon being added to this program.

Utility Account Number: _____

Name: _____

Service Address: _____

Phone Number: _____

Billing Address: _____

Name on Checking Account: _____

Financial Institution: _____

I wish to have my payments withdrawn automatically from the following account:

Checking Account (Enclose a voided check.) Savings Account

Bank Routing Number: _____

Bank Account Number: _____

Authorization Agreement for Automatic Cash Transfer

I hereby authorize the financial institution I have named on this application to charge the account I have specified for payment on my **South Fort Collins Sanitation District** account. I agree that this includes all outstanding balances as well as current invoices. The full balance due will always be deducted on the due date. I authorize each charge to my account shall be the same as if I had signed a check to pay my bill. I understand that the debit amount may vary from month to month depending on usage and I will continue to receive a monthly statement with the payment amount. I understand that extra fees will apply for returned payments. I have the right to stop payment of a charge by notifying **South Fort Collins Sanitation District** 15 (fifteen) days prior to the due date of my bill. In addition, I understand that both the financial institution and/or **South Fort Collins Sanitation District** reserve the right to terminate this payment plan at anytime. Also, I may elect to discontinue my enrollment in this plan at any time.

Signature: _____ Date: _____

Paperless (E-Bill) Sign-Ups (Only NEW e-bill customers need apply)

I wish to only receive my monthly invoices electronically, via e-bill.

Email Address: _____

Return this signed form to:

South Fort Collins Sanitation District
2560 E County Road 32
Fort Collins, CO 80528